

# **Jefferson County Public Service District**

---

## **Regular Board Meeting Agenda April 6, 2015 JCPSD Office 7:00PM**

**The Board will discuss and may take action on the following items:**

### **Call to Order:**

- Roll call
- Approval of the agenda
- Public comments

### **Old Business:**

- Review minutes of the March 2 regular board meeting
- Discuss the District's financial status (status of paying bills)
- Update on the water systems improvement project for Glen Haven and Cavaland
- Update on strategic plan
- Consider approval of revised Sewer Transmission agreement with Ranson

### **New Business:**

- Consider having Thrasher review their past pump station 4-4 plan review for Jefferson Heights and advise District personnel how much the upgrade for the development will cost the new owner
- Discuss District staff water & sewer operator licenses
- Update on status of current Public Service Commission cases:
  - Jim Kelsh: 2012 sewer rate case, PSC Case No. 12-0513-PSD-42T-PC
  - Bob Rodecker: Complaint against Old Standard, LLC and East Jefferson Sewer System, Case no. 13-1175-S-C  
East Jefferson Sewer System NPDES Application, Case no. 14-0264-S-CN  
East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$1,406.64 from the Renewal & Replacement account to the Sewer Operating account for pump repair at pump station 3-6
- Approve transfer of \$4,174.20 from the Renewal & Replacement account to the Sewer Operating account for pump repair at pump station 1-10
- Approve transfer of \$1,839.99 from the Renewal & Replacement account to the Sewer Operating account for PLC repair at pump station 4-5
- Approve transfer of \$1,806.12 from the Renewal & Replacement account to the Sewer Operating account for pump repair at pump station 4-5
- Approve transfer of \$5,400.58 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$192.18 from the Water Security Deposit account to the Water Operating account for security deposit refunds.
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

### **Discuss Litigation, Personnel Matters, and Contract Negotiations:**

(The items below may be discussed in Executive Session)

- Discuss sewer collection and transmission project
- Discuss Jefferson County PSD v. Old Standard, LLC and East Jefferson Sewer Services, LLC, PSC case no. 13-1175-S-C
- Discuss East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case # 14-C-51
- Discuss 2012 sewer rate case, PSC Case No. 12-0513-PSD-42T-PC
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss acquisition of water and sewer utility assets of Jefferson Utilities, Inc., Shenandoah Junction, Inc. and East Jefferson Sewer, LLC and water project to replace and upgrade Keyes Ferry Acres, Westridge Hills, and Harpers Ferry Campsites

### **Items to Remember:**

- Legislative issues
- Staff meetings
- West Virginia American Water Company

**March Billing:**

Public Service District: Sewer (Metered)

- Residential – 2218 Customers
  - February 2014 – 2166 Customers
- Commercial – 152 Customers
  - February 2014 – 153 Customers
- Public Authority – 11 Customers
  - February 2014 – 10 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
  - February 2014 – 7 Customers
- EDU's – 12,076,290 Gallons Billed in February (4500 avg gal/customer/mo) = 2684 EDU's
- 3 New Homes in March (3 EDU's)
- 1 New Commercial in March (99 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 75 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 73 Customers
- Cavaland – 39 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 9 (8 residential, 1 commercial)

**Next Meeting:**

- Monday, May 4, 2015 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville