

Jefferson County Public Service District

Regular Board Meeting Agenda June 1, 2015 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda
- Public comments

Old Business:

- Review minutes of the May 4 regular board meeting
- Update on the water systems improvement project for Glen Haven and Cavaland
 - Consider approval of Resolution #11
- Discuss sewer collection and transmission project
- Update on Jefferson County PSD strategic plan
- Discuss Charles Town revised strategic plan
- Update on Senate Bill 234
- Discuss the District's financial status of paying bills
- Approve Fiscal Year 2016 sewer operating budget

New Business:

- Update on status of current legal cases:
 - East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$4,347.50 from the Series 2013A Bond account to the Sewer Operating account for strategic plan expenses
- Approve transfer of \$4,744.43 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$68.25 from the Water Security Deposit account to the Water Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss Charles Town Utility Board asset acquisition offer
- Discuss sewer collection and transmission project
- Discuss East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case # 14-C-51
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss acquisition of water and sewer utility assets of Jefferson Utilities, Inc., Shenandoah Junction, Inc. and East Jefferson Sewer, LLC and water project to replace and upgrade Keyes Ferry Acres, Westridge Hills, and Harpers Ferry Campsites

Items to Remember:

- Legislative issues
- Staff meetings
- West Virginia American Water Company

May Billing:

Public Service District: Sewer (Metered)

- Residential – 2235 Customers
 - April 2014 – 2170 Customers
- Commercial – 156 Customers
 - April 2014 – 153 Customers
- Public Authority – 11 Customers
 - April 2014 – 10 Customers

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- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - April 2014 – 7 Customers
 - EDU's – 12,147,040 Gallons Billed in April (4500 avg gal/customer/mo) = 2699 EDU's
 - 9 New Homes in May (9 EDU's)
 - 0 New Commercial in May (0 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 78 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 75 Customers
 - Cavaland – 40 Customers
- Public Service District: Capital Improvement Fees Paid
- 2012 – 25 (25 residential)
 - 2013 – 111 (88 residential, 23 commercial)
 - 2014 – 47 (45 residential, 2 commercial)
 - 2015 – 22 (21 residential, 1 commercial)

Next Meeting:

- Monday, July 6, 2015 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville