

# ***Jefferson County Public Service District***

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## **Regular Board Meeting Agenda Monday, May 1, 2017 JCPSD Office 7:00PM**

**The Board will discuss and may take action on the following items:**

### **Call to Order:**

- Roll call
- Moment of silence in recognition for the dedication and service of Peter Appignani
- Appoint Chairman
- Approval of the agenda

### **Old Business:**

- Review minutes of the April 3 regular board meeting
- Discuss billing options
- Discuss the District's financial status of paying bills
- Update on sewer collection and transmission project, Case No. 16-0616-PSD-PC-CN
  - Consider for approval the resolution #10 to pay expenses relating to the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds

### **New Business:**

- Consider Fiscal Year 2017 sewer budget revision
- Consider Fiscal Year 2017 water budget revision
- Presentation of draft Fiscal Year 2018 sewer operating budget
- Presentation of draft of Fiscal Year 2018 water operating budget
- Update on status of current legal cases:
  - Jefferson County Commission PSC Case No. CCA Jefferson 17A
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$3,744.77 from the Renewal & Replacement account to the Sewer Operating account for repairs at pump station 3-8
- Approve transfer of \$4,430.52 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

### **Discuss Litigation, Personnel Matters, and Contract Negotiations:**

(The items below may be discussed in Executive Session)

- Discuss Jefferson County Commission PSC Case No. CCA Jefferson 17A
- Discuss personnel matter

### **April Billing:**

#### **Public Service District: Sewer (Metered)**

- Residential – 2315 Customers
  - April 2016 – 2250 Customers
- Commercial – 158 Customers
  - April 2016 – 159 Customers
- Public Authority – 11 Customers
  - April 2016 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
  - April 2016 – 7 Customers
- EDU's – 11,768,920 Gallons Billed in February (4500 avg gal/customer/mo) = 2615 EDU's
- 11 New Homes in April (11 EDU's)
- 0 New Commercial in April (0 EDU's)

#### **Public Service District: Sewer (Unmetered)**

- Residential – 73 Customers
- Commercial – 0 Customers

#### **Public Service District: Water**

- Glen Haven – 74 Customers

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- Cavaland – 42 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 39 (34 residential, 5 commercial)
- 2017 – 31 (31 residential, 0 commercial)

**Next Meeting:**

- Monday, June 5, 2017 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville