

Jefferson County Public Service District

Jefferson County Public Service District Regular Board Meeting April 3, 2017

The monthly meeting of the Jefferson County Public Service District was held at 7:00PM on Monday, April 3, 2017 in the meeting room at the Districts office in Kearneysville. Those in attendance included: Chairman, Peter Appignani; Secretary, Richard Weese; Treasurer, Bill Strider; General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlemeyer; Operations Manager, Joseph Freeze; from Thrasher Engineering, Wayne Morgan and liaison for the County Commission, Commissioner Josh Compton.

CALL TO ORDER

Chairman Peter Appignani called the meeting to order at 7:00PM.

Approval of agenda

By unanimous consent, the Board approved the agenda as presented.

OLD BUSINESS

Review Minutes of March 6 regular board meeting

The minutes of the March 6, 2017 regular board meeting were approved as presented.

Action: Motion made by Mr. Strider and seconded by Mr. Weese to accept the March 6, 2017 regular board meeting minutes as presented. Unanimously approved.

Review Minutes of March 24 special board meeting

The minutes of the March 24, 2017 special board meeting were approved as presented.

Action: Motion made by Mr. Strider and seconded by Mr. Weese to accept the March 24, 2017 special board meeting minutes as presented. Unanimously approved.

Discuss billing options

The Board tabled this discussion for another month since the County Commission voted to dissolve the District last month.

Action: No action required by the Board.

Discuss the District's financial status (status of paying bills)

The District will need to collect an estimated \$12,800 in payments to cover the disbursements for water.

Action: No action required by the Board.

Discuss sewer collection and transmission project, Case No. 16-0616-PSD-PC-CN

The Public Service Commission approved the certificate of need and convenience for the sewer project and the District is continuing to move forward.

Action: No action required by the Board.

Consider appointment of 1 representative from PSD to be in consolidation working group

Mr. Appignani was not in favor of continuing with the consolidation discussions since the County Commission recently approved a motion to dissolve the District.

Action: Motion made by Mr. Weese and seconded by Mr. Strider to appoint Mr. Strider as the representative for the District to participate in the consolidation working group. Approved 2-1. Mr. Appignani voted against the motion.

NEW BUSINESS

Update on legislative session

Ms. Lawton updated the Board on a couple of legislative bills both in the West Virginia House and Senate that relate to the water and wastewater field.

Action: No action required by the Board.

Update on Status of Current Public Service Commission Cases

2015 sewer rate case, 15-1338-PSD-42R-PC – The PSC approved the rates.

2016 sewer rate case, 16-0411-PSD-30B – The PSC approved the rates.

Action: No action required by the Board.

Discussion of any Expenses over Budget

There were no items over budget.

Action: No action required by the Board.

Disbursements

Action: Motion made by Mr. Strider and seconded by Mr. Weese to approve disbursements for Public Service District water expenses in the amount of \$7,076.66. Unanimously approved.

Action: Motion made by Mr. Strider and seconded by Mr. Weese to approve disbursements for the Public Service District sewer expenses in the amount of \$212,147.02. Unanimously approved.

Approve transfer of \$5,486.95 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds

Action: Motion made by Mr. Strider and seconded by Mr. Weese to approve transfer of \$5,486.95 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds. Unanimously approved.

General Manager's Report

None discussed.

Action: No action required by the Board.

Other staff reports

None discussed.

Action: No action required by the Board.

Correspondence

None discussed.

Action: No action required by the Board.

Public Comment

Jacquelyn Milliron, Breckenridge resident, requested a financial study be conducted by District staff for the last 20 years (or for as long as the Breckenridge pump station has been without a generator) and find out just how much the rate payers have contributed to rate increases including all submittals and resubmittals for projects to Infrastructure and Jobs Development Council and the Public Service Commission that were never approved.

Action: Motion made by Mr. Strider and seconded by Mr. Weese to adjourn. Unanimously approved.

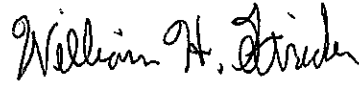
There being no further business at this time, the meeting was adjourned at 7:15PM.

The next regular meeting is scheduled for Monday, May 1, 2017 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Richard WM Weese', with a long horizontal flourish extending to the right.

Richard WM Weese
Secretary

A handwritten signature in black ink, appearing to read 'William H. Strider', written in a cursive style.

William H. Strider
Treasurer