

Jefferson County Public Service District

Jefferson County Public Service District Regular Board Meeting January 9, 2017

The monthly meeting of the Jefferson County Public Service District was held at 7:00PM on Monday, January 9, 2017 in the meeting room at the Districts office in Kearneysville. Those in attendance included: Chairman, Peter Appignani; Secretary, Dick Weese; Treasurer, Bill Strider; General Manager, Susanne Lawton; Administrative Assistant, Ashley Stottlemeyer; from Thrasher Engineering, Wayne Morgan; and new liaison for the County Commission, Commissioner Josh Compton.

CALL TO ORDER

Chairman Peter Appignani called the meeting to order at 7:00PM.

The Board welcomed Commissioner Josh Compton as the new Liaison for the County Commission.

Election of Officers

Action: **Motion made by Mr. Strider and seconded by Weese to keep the officers the same as 2016. Unanimously approved.**

Approval of agenda

By unanimous consent, the Board removed the item to discuss billing options.

OLD BUSINESS

Review Minutes of December 5 regular board meeting

The minutes of the December 5, 2016 regular board meeting were approved as presented.

Action: **Motion made by Mr. Strider and seconded by Mr. Weese to accept the December 5, 2016 regular board meeting minutes as presented. Unanimously approved.**

Discuss sewer collection and transmission project

Ms. Lawton and professionals having been continuing to work on the project. The public comment hearing will be held at Shepherd College on January 19th and the evidentiary hearings will be in Charleston on February 2nd and 3rd. Commissioner Josh Compton informed the Board of the Commissions Special Session on January 11th at 9:30am to discuss the Commission's stance on the sewer project and whether to send a letter of support or opposition to the Public Service Commission.

Action: **No action taken by the Board.**

Consider for approval the request from Jefferson Utilities, Inc. regarding the Districts Westridge Hills well

Last month the Board tabled this item to get feedback from the County Commission since the County paid for the initial study of the wells. Commissioner Josh Compton stated that the County Commission did take a vote on this request last month, but he wasn't sure of the official action. PSD staff will clarify the vote taken by the County Commission and bring back to the Board next month.

Action: **No action taken by the Board.**

Discuss the District's financial status (status of paying bills)

The District will need to collect an estimated \$10,600 in payments to cover the disbursements for water.

Action: **No action required by the Board.**

NEW BUSINESS

Discuss the results of ethics complaints

Mr. Strider stated that 11 complaints were filed against him in an ethics suit in February 2016 that went to the West Virginia Ethics Commission. He informed the Board and the audience that the case has been dismissed. Mr. Weese stated that the ethics case against him was also dismissed as well as the ethics case against Mr. Kelsh.

Action: No action required by the Board.

Update on Status of Current Public Service Commission Cases

2015 sewer rate case, 15-1338-PSD-42R-PC – There have been no new updates.

2016 sewer rate case, 16-0411-PSD-30B – There have been no new updates.

Certificate of Convenience and Necessity case, 16-0616-PSD-PC-CN – A public meeting is scheduled for January 19th in Jefferson County and a hearing on February 2nd and 3rd in Charleston.

Water Rate Increase case, 16-0701-PWD-19A – The District received a final order and it will become final if no complaints are filed within 15 days.

Action: No action required by the Board.

Discussion of any Expenses over Budget

There were no items over budget.

Action: No action required by the Board.

Disbursements

Action: Motion made by Mr. Strider and seconded by Mr. Weese to approve disbursements for Public Service District water expenses in the amount of \$7,538.79. Unanimously approved.

Action: Motion made by Mr. Strider and seconded by Mr. Weese to approve disbursements for the Public Service District sewer expenses in the amount of \$224,110.69. Unanimously approved.

Approve transfer of \$1,693.00 from the Renewal & Replacement account to the Sewer Operating account for pump repairs at 4-5

Approve transfer of \$4,528.51 from the Renewal & Replacement account to the Sewer Operating account for new soft starters installed at pump station 1-12

Approve transfer of \$4,998.96 from the Renewal & Replacement account to the Sewer Operating account for a new PLC at pump station 4-5

Approve transfer of \$5,436.10 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds

Approve transfer of \$66.98 from the Water Security Deposit account to the Water Operating account for security deposit refunds

Action: Motion made by Mr. Strider and seconded by Mr. Weese to approve transfer of \$1,693.00 from the Renewal & Replacement account to the Sewer Operating account for pump repairs at 4-5; approve transfer of \$4,528.51 from the Renewal & Replacement account to the Sewer Operating account for new soft starters installed at pump station 1-12; approve transfer of \$4,998.96 from the Renewal & Replacement account to the Sewer Operating account for a new PLC at pump station 4-5; approve transfer of \$5,436.10 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds; and approve transfer of \$66.98 from the Water Security Deposit account to the Water Operating account for security deposit refunds. Unanimously approved.

General Manager's Report

None discussed.

Action: No action required by the Board.

Other staff reports

None discussed.

Action: No action required by the Board.

Correspondence

None discussed.

Action: No action required by the Board.

Public Comment

Jacquelyn Milliron, PSD customer, commented on the ethics complaint item on the agenda. She stated that complaint was directed from the PSC to the Ethics Commission and the Ethics Commission only deals with Chapter 6, the Ethics Act, not pecuniary interests of Chapter 16. She also made several comments on the Office of Disciplinary Counsel response against Mr. Kelsh.

**Action: Motion made by Mr. Weese and seconded by Mr. Appignani to adjourn.
Unanimously approved.**

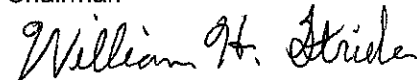
There being no further business at this time, the meeting was adjourned at 7:18PM.

The next regular meeting is scheduled for Monday, February 6, 2017 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,



Peter L. Appignani
Chairman



William H. Strider
Treasurer