

Jefferson County Public Service District

Regular Board Meeting Agenda Monday, February 6, 2017 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda

Old Business:

- Review minutes of the January 9 regular board meeting
- Discuss sewer collection and transmission project
 - Consider for approval the resolution # 9 to pay Crawford Law Group for easement services relating to the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds
- Update on request from Jefferson Utilities, Inc. regarding the Districts Westridge Hills well
- Discuss billing options
- Discuss the District's financial status of paying bills

New Business:

- Consider request from Priestfield Pastoral Center for provision of sewer service from Berkeley County Public Service Sewer District
- Consider renewal of generator maintenance contract with Apparatus Repair & Engineering, Inc.
- Update on status of current legal cases:
 - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
 - 2016 sewer rate increase, Case No. 16-0411-PSD-30B
 - Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
 - Water Rate Increase, Case No. 16-0701-PWD-19A
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$930.00 from the Renewal & Replacement account to the Sewer Operating account for repairs at pump station 1-12
- Approve transfer of \$2,765.58 from the Renewal & Replacement account to the Sewer Operating account for pump repairs at 2-13
- Approve transfer of \$2,012.60 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
- Discuss 2016 sewer rate increase, Case No. 16-0411-PSD-30B
- Discuss Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
- Discuss Water Rate Increase, Case No. 16-0701-PWD-19A

Items to Remember:

- Fiscal Year 2016 sewer and water budget revisions
- Fiscal Year 2017 sewer and water operating budgets
- Discuss legislative issues

January Billing:

Public Service District: Sewer (Metered)

- Residential – 2309 Customers
 - January 2016 – 2246 Customers
- Commercial – 157 Customers
 - January 2016 – 158 Customers
- Public Authority – 11 Customers
 - January 2016 – 11 Customers

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- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - January 2016 – 7 Customers
 - EDU's – 12,117,850 Gallons Billed in November (4500 avg gal/customer/mo) = 2693 EDU's
 - 6 New Homes in January (6 EDU's)
 - 0 New Commercial in January (0 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 76 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 75 Customers
 - Cavaland – 41 Customers
- Public Service District: Capital Improvement Fees Paid
- 2012 – 25 (25 residential)
 - 2013 – 111 (88 residential, 23 commercial)
 - 2014 – 47 (45 residential, 2 commercial)
 - 2015 – 34 (32 residential, 2 commercial)
 - 2016 – 39 (34 residential, 5 commercial)
 - 2017 – 6 (6 residential, 0 commercial)

Next Meeting:

- Monday, March 6, 2017 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville