

# ***Jefferson County Public Service District***

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## **Regular Board Meeting Agenda Monday, March 6, 2017 JCPSD Office 7:00PM**

**The Board will discuss and may take action on the following items:**

### **Call to Order:**

- Roll call
- Approval of the agenda

### **Old Business:**

- Review minutes of the February 6 regular board meeting
- Discuss sewer collection and transmission project
  - Consider for approval the resolution # 9 to pay Crawford Law Group for easement services relating to the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds
- Update on request from Jefferson Utilities, Inc. regarding the Districts Westridge Hills well
- Discuss the District's financial status of paying bills

### **New Business:**

- Consider approval of an amendment to Aspen Green Alternate Mainline Extension Agreement for Phase II
- Discussions with County Commission on consolidation of utilities in Jefferson County
  - Consider hiring Robert Rodecker to represent District on this issue
  - Review and reconsider motion from July 6, 2015 on consolidation discussions
- Update on status of current legal cases:
  - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
  - 2016 sewer rate increase, Case No. 16-0411-PSD-30B
  - Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$4,278.66 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$922.94 from the Water Renewal & Replacement account to the Water Operating account for a new transducer
- Approve transfer of \$91.13 from the Water Security Deposit account to the Water Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

### **Discuss Litigation, Personnel Matters, and Contract Negotiations:**

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
- Discuss 2016 sewer rate increase, Case No. 16-0411-PSD-30B
- Discuss Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN

### **Items to Remember:**

- Fiscal Year 2016 sewer and water budget revisions
- Fiscal Year 2017 sewer and water operating budgets
- Discuss legislative issues

### **February Billing:**

Public Service District: Sewer (Metered)

- Residential – 2311 Customers
  - February 2016 – 2254 Customers
- Commercial – 157 Customers
  - February 2016 – 155 Customers
- Public Authority – 11 Customers
  - February 2016 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
  - February 2016 – 7 Customers
- EDU's – 13,095,970 Gallons Billed in December (4500 avg gal/customer/mo) = 2910 EDU's

March 6, 2017  
PSD Agenda

- 3 New Homes in February (3 EDU's)
- 0 New Commercial in February (0 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 73 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 74 Customers
- Cavaland – 42 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 39 (34 residential, 5 commercial)
- 2017 – 9 (9 residential, 0 commercial)

**Next Meeting:**

- Monday, April 3, 2017 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville