

# *Jefferson County*

## *Public Service District*

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### **Regular Board Meeting Agenda Monday, February 1, 2016 JCPSD Office 7:30PM**

**The Board will discuss and may take action on the following items:**

#### **Call to Order:**

- Roll call
- Approval of the agenda

#### **Old Business:**

- Review minutes of the January 4 regular board meeting
- Discuss sewer collection and transmission project
  - Consider approval of revised Rule 42 by Cox Hollida & Professionals
  - Authorize staff and counsel to file an application for a certificate of convenience and necessity to the PSC for the sewer project once final design documents are complete
- Discuss the District's financial status of paying bills
- Discussion of supporting legislation to:
  - Modification of Public Service Commission project approval process

#### **New Business:**

- Consider renewal of generator maintenance contract
- Discuss recent snowstorm "Jonas"
- Consider approval of alternate main line sewer extension agreement with BC Partners for the Breckenridge East subdivision
- Update on status of current legal cases:
  - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
  - American Farm Bureau v. EPA regarding Chesapeake Bay Total Maximum Daily Load
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$2,000.00 from the Renewal & Replacement account to the Sewer Operating account to replace the starter and cylinder on the Digit
- Approve transfer of \$3,629.13 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$128.12 from the Water Security Deposit account to the Water Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

#### **Discuss Litigation, Personnel Matters, and Contract Negotiations:**

(The items below may be discussed in Executive Session)

- Discuss sewer collection and transmission project

#### **Items to Remember:**

- Legislative issues
- West Virginia American Water Company
- East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51

#### **January Billing:**

Public Service District: Sewer (Metered)

- Residential – 2246 Customers
  - January 2015 – 2218 Customers
- Commercial – 158 Customers
  - January 2015 – 154 Customers
- Public Authority – 11 Customers
  - January 2015 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
  - January 2015 – 7 Customers
- EDU's – 11,358,630 Gallons Billed in December (4500 avg gal/customer/mo) = 2524 EDU's
- 4 New Homes in January (4 EDU's)
- 0 New Commercial in January (0 EDU's)

340 Edmond Road, Suite A · Kearneysville, WV 25430 · 304-725-4647 · Fax: 304-725-5976 · [www.jcpsd.com](http://www.jcpsd.com)

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PSD Agenda

Public Service District: Sewer (Unmetered)

- Residential – 77 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 72 Customers
- Cavaland – 40 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 4 (4 residential)

**Next Meeting:**

- Monday, March 7, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville