

# *Jefferson County*

## *Public Service District*

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### **Regular Board Meeting Agenda** **Monday, January 4, 2016** **JCPSD Office 7:00PM**

**The Board will discuss and may take action on the following items:**

#### **Call to Order:**

- Roll call
- Election of Officers
- Approval of the agenda

#### **Old Business:**

- Review minutes of the December 7 regular board meeting
- Discuss sewer collection and transmission project
  - Consider date for public meeting
- Discuss acquisition of water and sewer utility assets of Jefferson Utilities, Inc., Shenandoah Junction, Inc. and East Jefferson Sewer, LLC and water project to replace and upgrade Keyes Ferry Acres, Westridge Hills, and Harpers Ferry Campsites
- Discuss the District's financial status of paying bills
- Discussion of supporting legislation to:
  - Modification of Public Service Commission project approval process
  - Modification of Public Service Commission intervenor process
  - Modification of Public Service Commission Capacity Improvement Fee stance
  - Modification of number of Board Members on PSD Boards from 3 to 5

#### **New Business:**

- Consider revised PSD Bylaws
- Consider 2016 Holidays
- Update on status of current legal cases:
  - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
  - Jacquelyn Milliron et al v. Jefferson County PSD, Case No. 15-1478-PSWD-C
  - American Farm Bureau v. EPA regarding Chesapeake Bay Total Maximum Daily Load
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$1,347.70 from the Renewal & Replacement account to the Sewer Operating account for pump repairs at pump station 3-8
- Approve transfer of \$3,276.63 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

#### **Discuss Litigation, Personnel Matters, and Contract Negotiations:**

(The items below may be discussed in Executive Session)

- Discuss sewer collection and transmission project
- Discuss acquisition of water and sewer utility assets of Jefferson Utilities, Inc., Shenandoah Junction, Inc. and East Jefferson Sewer, LLC and water project to replace and upgrade Keyes Ferry Acres, Westridge Hills, and Harpers Ferry Campsites
- Discuss the ownership of the Highland Farms wastewater treatment plant site

#### **Items to Remember:**

- Legislative issues
- West Virginia American Water Company
- East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51

#### **December Billing:**

Public Service District: Sewer (Metered)

- Residential – 2251 Customers
  - December 2014 – 2217 Customers
- Commercial – 161 Customers
  - December 2014 – 153 Customers
- Public Authority – 11 Customers
  - December 2014 – 11 Customers

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- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
  - December 2014 – 7 Customers
- EDU's – 13,772,790 Gallons Billed in November (4500 avg gal/customer/mo) = 3061 EDU's
- 0 New Homes in December (0 EDU's)
- 0 New Commercial in December (0 EDU's)
- Public Service District: Sewer (Unmetered)
  - Residential – 77 Customers
  - Commercial – 0 Customers
- Public Service District: Water
  - Glen Haven – 73 Customers
  - Cavaland – 40 Customers
- Public Service District: Capital Improvement Fees Paid
  - 2012 – 25 (25 residential)
  - 2013 – 111 (88 residential, 23 commercial)
  - 2014 – 47 (45 residential, 2 commercial)
  - 2015 – 34 (32 residential, 2 commercial)

**Next Meeting:**

- Monday, February 1, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville