

Jefferson County

Public Service District

Regular Board Meeting Agenda **Monday, June 6, 2016** **JCPSD Office 7:00PM**

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda

Old Business:

- Review minutes of the May 2 regular board meeting
- Discuss sewer collection and transmission project
 - Consider resolution # 5 to pay Thrasher for engineering services for the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds
- Update on Breckenridge East NPDES permit
- Discuss the District's financial status of paying bills

New Business:

- Consider Capital Improvement Fee agreement with Uniwest for new hotel in Jefferson Crossing
- Discuss East Jefferson Sewer Service, LLC
- Review options for Hydrogen Sulfide control
- Consider revised contract with Evoqua for Bioxide
- Consider request for conflict waiver from Bowles Rice to prepare contract with Secatello Contracting, LLC for snow removal
- Update on status of current legal cases:
 - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
 - 2016 sewer rate increase, Case No. 16-0411-PSD-30B
 - Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
 - Water Rate Increase, Case No. 16-0701-PWD-19A
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$3,301.00 from the Renewal & Replacement account to the Sewer Operating account for a new pump at pump station 4-4
- Approve transfer of \$6,870.00 from the Renewal & Replacement account to the Sewer Operating account for a new pump at pump station 4-7
- Approve transfer of \$9,996.00 from the Renewal & Replacement account to the Sewer Operating account for a new pump at pump station 1-12
- Approve transfer of \$4,512.09 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$182.61 from the Water Security Deposit account to the Water Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
- Discuss 2016 sewer rate increase, Case No. 16-0411-PSD-30B
- Discuss Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
- Discuss Water Rate Increase, Case No. 16-0701-PWD-19A
- Discuss East Jefferson Sewer Service Request

Items to Remember:

- Legislative issues
- West Virginia American Water Company
- East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51
- Fiscal Year 2016 sewer and water budget revisions
- Fiscal Year 2017 sewer and water operating budgets

May Billing:

Public Service District: Sewer (Metered)

- Residential – 2261 Customers
 - May 2015 – 2235 Customers
- Commercial – 159 Customers
 - May 2015 – 156 Customers
- Public Authority – 11 Customers
 - May 2015 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - May 2015 – 7 Customers
- EDU's – 12,315,380 Gallons Billed in April (4500 avg gal/customer/mo) = 2737EDU's
- 1 New Homes in May (1 EDU's)
- 1 New Commercial in May (1 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 77 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 73 Customers
- Cavaland – 39 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 13 (10 residential, 3 commercial)

Next Meeting:

- Tuesday, July 5, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville