

Jefferson County

Public Service District

Regular Board Meeting Agenda Monday, October 3, 2016 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda

Old Business:

- Review minutes of the September 6 regular board meeting
- Review minutes of the September 12 special board meeting
- Discuss sewer collection and transmission project
 - Consider resolution # 6 to pay Professional Appraisal Cooperation for services relating to easements for the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds
- Discuss the District's financial status of paying bills

New Business:

- Discuss legislative objectives for the coming session in Charleston
- Update on status of current legal cases:
 - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
 - 2016 sewer rate increase, Case No. 16-0411-PSD-30B
 - Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
 - Water Rate Increase, Case No. 16-0701-PWD-19A
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$2,290.00 from the Renewal & Replacement account to the Sewer Operating account for repairs at pump station 1-12
- Approve transfer of \$5,751.14 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$155.46 from the Water Security Deposit account to the Water Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
- Discuss 2016 sewer rate increase, Case No. 16-0411-PSD-30B
- Discuss Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
- Discuss Water Rate Increase, Case No. 16-0701-PWD-19A
- Discuss East Jefferson Sewer Service Civil Case, Case No. 14-C-51

Items to Remember:

- Fiscal Year 2016 sewer and water budget revisions
- Fiscal Year 2017 sewer and water operating budgets

September Billing:

Public Service District: Sewer (Metered)

- Residential – 2266 Customers
 - September 2015 – 2238 Customers
- Commercial – 159 Customers
 - September 2015 – 162 Customers
- Public Authority – 11 Customers
 - September 2015 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - September 2015 – 7 Customers
- EDU's – 14,049,570 Gallons Billed in August (4500 avg gal/customer/mo) = 3122 EDU's

October 3, 2016
PSD Agenda

- 8 New Homes in September (8 EDU's)
- 0 New Commercial in September (0 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 77 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 75 Customers
- Cavaland – 43 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 27 (22 residential, 5 commercial)

Next Meeting:

- Monday, November 7, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville