

# ***Jefferson County***

## ***Public Service District***

---

### **Regular Board Meeting Agenda**

**Revised**

**Tuesday, September 6, 2016**

**JCPSD Office 7:00PM**

**The Board will discuss and may take action on the following items:**

#### **Call to Order:**

- Roll call
- Approval of the agenda

#### **Old Business:**

- Review minutes of the August 1 regular board meeting
- Discuss sewer collection and transmission project
  - Resolution ratifying and clarifying actions regarding applications and obligations for funding
- Discuss changes to EDU chart in tariff
- Discuss the District's financial status of paying bills

#### **New Business:**

- Consider posting RFP for new billing and accounting system
- Update on status of current legal cases:
  - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
  - 2016 sewer rate increase, Case No. 16-0411-PSD-30B
  - Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
  - Water Rate Increase, Case No. 16-0701-PWD-19A
- Consider Fiscal Year 2016 budget revision
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$3,296.13 from the Renewal & Replacement account to the Sewer Operating account for repairs to the generator exhaust at pump station 3-9
- Approve transfer of \$4,446.28 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

#### **Discuss Litigation, Personnel Matters, and Contract Negotiations:**

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
- Discuss 2016 sewer rate increase, Case No. 16-0411-PSD-30B
- Discuss Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
- Discuss Water Rate Increase, Case No. 16-0701-PWD-19A
- Discuss East Jefferson Sewer Service Request

#### **Items to Remember:**

- Legislative issues
- Fiscal Year 2016 sewer and water budget revisions
- Fiscal Year 2017 sewer and water operating budgets

#### **August Billing:**

Public Service District: Sewer (Metered)

- Residential – 2266 Customers
  - August 2015 – 2239 Customers
- Commercial – 158 Customers
  - August 2015 – 159 Customers
- Public Authority – 11 Customers
  - August 2015 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
  - August 2015 – 7 Customers
- EDU's – 14,271,480 Gallons Billed in July (4500 avg gal/customer/mo) = 3171 EDU's

September 6, 2016  
PSD Agenda

- 0 New Homes in August (0 EDU's)
- 0 New Commercial in August (0 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 80 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 75 Customers
- Cavaland – 42 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 19 (14 residential, 5 commercial)

**Next Meeting:**

- Monday, October 3, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville