

Jefferson County

Public Service District

Regular Board Meeting Agenda REVISED

**Tuesday, July 5, 2016
JCPSD Office 7:00PM**

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda

Old Business:

- Review minutes of the June 6 regular board meeting
- Review minutes of the June 13 special board meeting
- Discuss sewer collection and transmission project
 - Consider substitution of Counsel for the sewer certificate project
- Discuss the District's financial status of paying bills
- Consider acceptance of bid for snow removal
 - Consider request for conflict waiver from Bowles Rice to prepare contract with Secatello Contracting, LLC for snow removal

New Business:

- Discuss changes to EDU chart in tariff
- Update on status of current legal cases:
 - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
 - 2016 sewer rate increase, Case No. 16-0411-PSD-30B
 - Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
 - Water Rate Increase, Case No. 16-0701-PWD-19A
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$2,236.81 from the Renewal & Replacement account to the Sewer Operating account for a new Omni-Site at pump station 3-9
- Approve transfer of \$3,638.54 from the Renewal & Replacement account to the Sewer Operating account for pump repairs at pump station 3-9
- Approve transfer of \$6,212.69 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$1,844.03 from the Water Renewal & Replacement account to the Water Operating account for repairs at the water system
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
- Discuss 2016 sewer rate increase, Case No. 16-0411-PSD-30B
- Discuss Certificate of Convenience and Necessity, Case No. 16-0616-PSD-PC-CN
- Discuss Water Rate Increase, Case No. 16-0701-PWD-19A
- Discuss East Jefferson Sewer Service Request

Items to Remember:

- Legislative issues
- Fiscal Year 2016 sewer and water budget revisions
- Fiscal Year 2017 sewer and water operating budgets

June Billing:

Public Service District: Sewer (Metered)

- Residential – 2282 Customers
- June 2015 – 2233 Customers

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- Commercial – 161 Customers
 - June 2015 – 159 Customers
 - Public Authority – 11 Customers
 - June 2015 – 11 Customers
 - Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - June 2015 – 7 Customers
 - EDU's – 13,460,150 Gallons Billed in May (4500 avg gal/customer/mo) = 2991EDU's
 - 2 New Homes in June (2 EDU's)
 - 1 New Commercial in June (40 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 78 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 73 Customers
 - Cavaland – 40 Customers
- Public Service District: Capital Improvement Fees Paid
- 2012 – 25 (25 residential)
 - 2013 – 111 (88 residential, 23 commercial)
 - 2014 – 47 (45 residential, 2 commercial)
 - 2015 – 34 (32 residential, 2 commercial)
 - 2016 – 16 (12 residential, 4 commercial)

Next Meeting:

- Monday, August 1, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville