

Jefferson County

Public Service District

REVISED
Regular Board Meeting Agenda
Monday, April 4, 2016
JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda

Old Business:

- Review minutes of the March 7 regular board meeting
- Discuss sewer collection and transmission project
 - Consider approving revised post-project rate of \$18.32 per 1000 gallons to reflect increased bulk charges from Charles Town
- Discuss the District's financial status of paying bills
- Discuss results of 2016 legislative actions

New Business:

- Consider filing petition to PSC to terminate sewer service for non-payment by one customer
- Update on status of current legal cases:
 - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
 - 2016 sewer rate increase, Case No. 16-____-PSD-30B
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$4,701.00 from the Renewal & Replacement account to the Sewer Operating account for repairs to Godwin pump
- Approve transfer of \$8,442.00 from the Renewal & Replacement account to the Sewer Operating account to replace the guide rail system at pump station 4-7
- Approve transfer of \$2,599.34 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC

Items to Remember:

- Legislative issues
- West Virginia American Water Company
- East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51

March Billing:

Public Service District: Sewer (Metered)

- Residential – 2248 Customers
 - March 2015 – 2218 Customers
- Commercial – 156 Customers
 - March 2015 – 152 Customers
- Public Authority – 11 Customers
 - March 2015 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - March 2015 – 7 Customers
- EDU's – 11,500,570 Gallons Billed in February (4500 avg gal/customer/mo) = 2556 EDU's
- 4 New Homes in March (4 EDU's)
- 1 New Commercial in March (1 EDU's)

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Public Service District: Sewer (Unmetered)

- Residential – 76 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 72 Customers
- Cavaland – 40 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 11 (9 residential, 2 commercial)

Next Meeting:

- Monday, May 2, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville