

Jefferson County

Public Service District

Regular Board Meeting Agenda **Monday, May 2, 2016** **JCPSD Office 7:00PM**

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda

Old Business:

- Review minutes of the April 4 regular board meeting
- Discuss sewer collection and transmission project
 - Consider resolution # 4 to pay AECOM for the railroad permit for the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds
 - Review revised Rule 42 due to the bulk rate increase from Charles Town
- Discuss status of Charles Town bulk rate increase
 - Consider approval of Rule 30-B engagement letter by Cox Hollida & Professionals
- Discuss the District's financial status of paying bills

New Business:

- Consider filing comments on Breckenridge East NPDES permit
- Update on status of current legal cases:
 - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
 - 2016 sewer rate increase, Case No. 16-0411-PSD-30B
- Consider Fiscal Year 2016 sewer budget revision
- Consider Fiscal Year 2016 water budget revision
- Consider water rate increase
- Presentation of draft Fiscal Year 2017 sewer operating budget
- Presentation of draft of Fiscal Year 2017 water operating budget
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$1,065.32 from the Renewal & Replacement account to the Sewer Operating account to repair flow meter
- Approve transfer of \$2,576.31 from the Renewal & Replacement account to the Sewer Operating account for pump repairs at pump station 4-7
- Approve transfer of \$2,753.46 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$91.55 from the Water Security Deposit account to the Water Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC

Items to Remember:

- Legislative issues
- West Virginia American Water Company
- East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51

April Billing:

Public Service District: Sewer (Metered)

- Residential – 2250 Customers
 - April 2015 – 2232 Customers
- Commercial – 159 Customers
 - April 2015 – 153 Customers

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- Public Authority – 11 Customers
 - April 2015 – 11 Customers
 - Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - April 2015 – 7 Customers
 - EDU's – 11,425,570 Gallons Billed in March (4500 avg gal/customer/mo) = 2539EDU's
 - 0 New Homes in April (0 EDU's)
 - 0 New Commercial in April (0 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 77 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 72 Customers
 - Cavaland – 39 Customers
- Public Service District: Capital Improvement Fees Paid
- 2012 – 25 (25 residential)
 - 2013 – 111 (88 residential, 23 commercial)
 - 2014 – 47 (45 residential, 2 commercial)
 - 2015 – 34 (32 residential, 2 commercial)
 - 2016 – 11 (9 residential, 2 commercial)

Next Meeting:

- Monday, June 6, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville