

Jefferson County

Public Service District

Regular Board Meeting Agenda Monday, March 7, 2016 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda

Old Business:

- Review minutes of the February 1 public comment meeting
- Review minutes of the February 1 regular board meeting
- Review minutes of the February 10 special board meeting
- Discuss sewer collection and transmission project
 - Address comments from February 1 public comment meeting
 - Consider resolution # 3 to pay Thrasher for engineering services for the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds
- Discuss the District's financial status of paying bills
- Discuss current legislation

New Business:

- Discuss Charles Town bulk rate increase
 - Consider authorizing the filing of a Tariff Rule 30-B sewer rate increase application with the PSC to pass on increased bulk wastewater treatment charges from Charles Town
- Discuss pump station 4-7 repairs
- Update on status of current legal cases:
 - 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC
 - American Farm Bureau v. EPA regarding Chesapeake Bay Total Maximum Daily Load
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$3,618.10 from the Sewer Security Deposit account to the Sewer Operating account for security deposit refunds
- Approve transfer of \$65.23 from the Water Security Deposit account to the Water Operating account for security deposit refunds
- General Manager Report
- Other staff reports
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss 2015 sewer rate increase, Case No. 15-1338-PSD-42R-PC

Items to Remember:

- Legislative issues
- West Virginia American Water Company
- East Jefferson Sewer Service, LLC vs Jefferson County PSD civil action case no. 14-C-51

February Billing:

Public Service District: Sewer (Metered)

- Residential – 2254 Customers
 - February 2015 – 2213 Customers
- Commercial – 155 Customers
 - February 2015 – 152 Customers
- Public Authority – 11 Customers
 - February 2015 – 11 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - February 2015 – 7 Customers
- EDU's – 13,397,370 Gallons Billed in January (4500 avg gal/customer/mo) = 2977 EDU's
- 2 New Homes in February (2 EDU's)
- 1 New Commercial in February (1 EDU's)

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Public Service District: Sewer (Unmetered)

- Residential – 76 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 72 Customers
- Cavaland – 39 Customers

Public Service District: Capital Improvement Fees Paid

- 2012 – 25 (25 residential)
- 2013 – 111 (88 residential, 23 commercial)
- 2014 – 47 (45 residential, 2 commercial)
- 2015 – 34 (32 residential, 2 commercial)
- 2016 – 7 (6 residential, 1 commercial)

Next Meeting:

- Monday, April 4, 2016 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville