

Jefferson County Public Service District

Regular Board Meeting Agenda February 4, 2013 JCPSD Office 7:00PM

The Board Will Discuss and May Take Action on the Following Items:

Public Comments:

Old Business:

- Review Minutes of the January 7 Regular Board Meeting
- Review Minutes of the January 25 Special Board Meeting
- Update on the Water Systems Improvement Project for Glen Haven and Cavaland
 - Consider Approval of Rule 42 Prepared by Cox Hollida Price
 - Consider Approval of Policies Required for West Virginia Water Development Authority Loan
 - Confined Space Entry Program
 - Leak Detection Plan
 - Water Conservation Plan
 - Water Meter Calibration Repair and Replacement Program

New Business:

- Request from Boteler Link to Discuss the District's Late Fees
- Discussion of Inter-utility Cooperation and Possible Meeting
- Presentation by Jim Kelsh on Executive Session Rules
- Consider Renewal of Generator Maintenance Agreement with Apparatus Repair & Engineering, Inc.
- Discuss Repair of Pump Station 1-12-A and Associated Manhole
- Update on Statuses of Current Public Service Commission Cases
- Discussion of any Expenses over Budget
- Disbursements
- Approve Transfer of \$779.45 from Renewal & Replacement Account into Sewer Operating Account for New Pump at PS 1-12A
- Approve Transfer of \$2,114.27 from Renewal & Replacement Account into Sewer Operating Account for Replacement of PLC at PS 1-12A
- Approve Transfer of \$2,968.32 from Sewer Security Deposit Account into Sewer Operating Account for Security Deposit Refunds
- Approve Transfer of \$64.14 from Water Security Deposit Account into Water Operating Account for Security Deposit Refunds
- General Manager Report
- Operations Manager Report
- Correspondence
- Public Comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss Responses to Letters to the Editor in the Spirit and Journal
- Flowing Springs Engineering Agreement Addenda
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Pending Petition to PSC for Approval of Bond Anticipation Note for Water Project, PSC Case No. 12-1116-PWD-PC
- Discuss Sewer Rate Case, PSC Case No. 12-0513-PSD-42T-PC
- Discuss Jacquelyn Milliron & Heidi Parker v. JCPSD, PSC Case No. 12-1370-PSD-C
- Discuss Lyles & Prescott Civil Action
- Discuss Revisions to the Old Standard Agreements
- Discuss Jefferson Utilities, Inc General Investigation Case, PSC Case No. 11-0235-W-GI

Items to Remember:

- Options and Process Path for Creating/Revising PSD Strategic Plan
- Middleway Water and Sewer
- Expiration of Public/Private Partnership with Jefferson Utilities, Inc.
- Legislative Issues

January Billing:

Public Service District: Sewer (Metered)

- Residential – 2048 Customers
- December 2011 – 2003 Customers

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- Commercial – 145 Customers
 - December 2011 – 133 Customers
 - Public Authority – 10 Customers
 - December 2011 – 10 Customers
 - Industrial – 7 Customers (7 on Billing, 3 on NPDES Permit)
 - December 2011 – 7 Customers
 - EDU's – 12,515,760 Gallons Billed in December (4500 avg gal/customer/mo) = 2781 EDU's
 - 3 New Homes in January (3 EDU's)
 - 1 New Commercial in January (1 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 91 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 73 Customers
 - Cavaland – 38 Customers

Next Meeting:

- Monday, March 4, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville