

Jefferson County

Public Service District

Regular Board Meeting Agenda November 4, 2013 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda
- Public comments

Old Business:

- Review minutes of the October 7 regular board meeting
- Review minutes of the October 16 work session
- Update on the water systems improvement project for Glen Haven and Cavaland
- Discuss Mountain Water Project
 - Discuss the Public Private Partnership agreement
- Consider revision to deduct meter policy
- Consider eliminating pool filling adjustment policy
- Consider property for Evitts Run wastewater treatment plant discharge

New Business:

- Thank Jim Cummins For 6 Years of Service as a Jefferson County Public Service District Board Member
- Consider amendment to the District's office lease
- Consider solicitation of bids for generator preventative maintenance contract
- Update on status of current Public Service Commission cases
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$4,423.03 from sewer security deposit account to sewer operating account for security deposit refunds
- General Manager report
- Other staff reports
- Comments from Customer Liaison
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss Jefferson County PSD v. Old Standard, LLC and East Jefferson Sewer Services, LLC, PSC case no. 13-1175-S-C
 - Notice of intent to file an application for a certificate of convenience and necessity and/or change of control case by East Jefferson Sewer Service, LLC, PSC case no. NOIS East Jefferson 13a
- Discuss easement for Glen Haven well
 - Consider approval of hiring professionals for easement attainment
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss application to the PSC for a certificate of convenience and necessity for the water systems improvement project for Glen Haven and Cavaland, PSC case no. 13-0865-PWD-PC-CN
- Discuss Lyles & Prescott civil action
- Discuss Charles Town 2015 sewer rate increase ordinance and Senate Bill No. 245
- Discuss expansion of water services

Items to Remember:

- Options and process path for creating/revising PSD strategic plan
- Expiration of public/private partnership with Jefferson Utilities, Inc.
- Legislative issues

October Billing:

Public Service District: Sewer (Metered)

- Residential – 2094 Customers
 - September 2012 – 2042 Customers
- Commercial – 150 Customers
 - September 2012 – 142 Customers
- Public Authority – 10 Customers
 - September 2012 – 10 Customers

November 4, 2013
PSD Agenda

- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - September 2012 – 7 Customers
 - EDU's – 13,413,160 Gallons Billed in September (4500 avg gal/customer/mo) = 2980 EDU's
 - 8 New Homes in October (8 EDU's)
 - 0 New Commercial in October (0 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 90 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 75 Customers
 - Cavaland – 40 Customers

Next Meeting:

- Monday, December 2, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville