

Jefferson County Public Service District

Regular Board Meeting Agenda August 5, 2013 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda
- Public comments

Old Business:

- Review minutes of the July 1 regular board meeting
- Review minutes of the July 23 special board meeting
- Review minutes of the July 31 emergency special board meeting
- Update on the water systems improvement project for Glen Haven and Cavaland
 - Approve contribution of up to \$10,000 from water account for the water systems project

New Business:

- Consider approval of the award of contract for pump station 5-3 construction
- Consider protesting Charles Town sewer rate ordinance to Public Service Commission
- Consider filing Tariff Rule 30-B pass through sewer rate increase to Public Service Commission
- Update on status of current Public Service Commission cases
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$1,064.92 from Renewal & Replacement Account to Sewer Operating Account for repair at pump station 3-6
- Approve transfer of \$2,732.60 from Renewal & Replacement Account to Sewer Operating Account for Omni-site at pump station 2-14
- Approve transfer of \$4,493.05 from Sewer Security Deposit Account to Sewer Operating Account for security deposit refunds
- General Manager report
- Operations Manager report
- Comments from Customer Liaison
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss Old Standard land issues
- Discuss negotiations with Dunn Engineering for general consulting services
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Bond Anticipation Note for water project
- Discuss application to the PSC for a certificate of convenience and necessity for the water systems improvement project for Glen Haven and Cavaland, PSC Case No. 13-0865-PWD-PC-CN
- Discuss Lyles & Prescott civil action
- Discuss Charles Town sewer plans and Senate Bill No. 245
- Discuss expansion of water services

Items to Remember:

- Options and process path for creating/revising PSD strategic plan
- Middleway water & sewer issues
- Expiration of public/private partnership with Jefferson Utilities, Inc.
- Legislative issues

July Billing:

Public Service District: Sewer (Metered)

- Residential – 2070 Customers
 - June 2012 – 2027 Customers
- Commercial – 144 Customers
 - June 2012 – 140 Customers
- Public Authority – 10 Customers
 - June 2012 – 10 Customers

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- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - June 2012 – 7 Customers
 - EDU's – 12,798,300 Gallons Billed in June (4500 avg gal/customer/mo) = 2844 EDU's
 - 4 New Homes in July (4 EDU's)
 - 0 New Commercial in July (0 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 90 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 76 Customers
 - Cavaland – 40 Customers

Next Meeting:

- Tuesday, September 3, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville