

# Jefferson County

## Public Service District

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### Regular Board Meeting Agenda December 2, 2013 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

#### Call to Order:

- Roll call
- Approval of the agenda
- Public comments

#### Old Business:

- Review minutes of the November 4 regular board meeting
- Update on the water systems improvement project for Glen Haven and Cavaland
  - Approve construction bid notice
- Discuss Mountain Water Project
  - Discuss the Public Private Partnership agreement
  - Consider revisions to draft Preliminary Engineering Report
- Thank Jim Cummins For 6 Years of Service as a Jefferson County Public Service District Board Member

#### New Business:

- Consider offer from Freshwater Institute for generator
- Consider legislative topics for next session
- Consider 2014 Board Meeting Dates
- Discuss License Agreement and Addendum to Alternate Sewer Main Line Extension Agreement for Norborne Glebe
- Update on status of current Public Service Commission cases
- Discuss the District's sewer system cash flow and rates
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$1,699.07 from renewal & replacement account to sewer operating account for a new pump at PS 2-14
- Approve transfer of \$5,025.64 from sewer security deposit account to sewer operating account for security deposit refunds
- General Manager report
- Other staff reports
- Comments from Customer Liaison
- Correspondence
- Public comments

#### Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss Jefferson County PSD v. Old Standard, LLC and East Jefferson Sewer Services, LLC, PSC case no. 13-1175-S-C
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Lyles & Prescott civil action
- Discuss expansion of water and sewer services

#### Items to Remember:

- Options and process path for creating/revising PSD strategic plan
- Legislative issues

#### November Billing:

##### Public Service District: Sewer (Metered)

- Residential – 2129 Customers
  - October 2012 – 2047 Customers
- Commercial – 154 Customers
  - October 2012 – 147 Customers
- Public Authority – 10 Customers
  - October 2012 – 10 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
  - October 2012 – 7 Customers
- EDU's – 12,295,010 Gallons Billed in October (4500 avg gal/customer/mo) = 2732 EDU's
- 7 New Homes in November (7 EDU's)
- 0 New Commercial in November (0 EDU's)

##### Public Service District: Sewer (Unmetered)

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- Residential – 89 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 75 Customers
- Cavaland – 40 Customers

**Next Meeting:**

- Monday, January 6, 2014 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville