

Jefferson County Public Service District

Regular Board Meeting Agenda June 3, 2013 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda
- Public comments

Old Business:

- Review minutes of the May 6 regular board meeting
- Update on and possible action with respect to the District's sewer revenue bonds authorized by the District at its May 6, 2013 meeting to be issued in an aggregate principal amount of not to exceed \$1,720,000 to finance engineering fees payable to Pentree, Inc., costs of certain improvements to and a truck for the sewer system of the District, to fund a debt service reserve fund for the bonds and to pay costs relating to the issuance of the bonds
- Update on the water systems improvement project for Glen Haven and Cavaland
- Update on Middleway water and sewer
- Discuss odor and corrosion control report from Siemens for the District's collection system

New Business:

- Consider revision of the FY 2014 sewer budget
- Consideration of and final action on a Bond Resolution and related Supplemental Resolution authorizing the issuance of not to exceed \$182,500 in principal amount of the Jefferson County Public Service District's water system design revenue bonds to finance temporarily engineering fees and other costs relating to improvements to the water system of the District and to pay costs relating to the issuance of the bonds
- Consideration of and final action on a resolution approving first requisition relating to the District's water system design revenue bonds described above and possible other actions with respect to such bonds and the project being financed with the proceeds thereof
- Update on Charles Town wastewater treatment plans
- Update on status of current Public Service Commission cases
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$2,929.74 from the Sewer Security Deposit account to Sewer Operating account for security deposit refunds
- Approve transfer of \$192.09 from the Water Security Deposit account to Water Operating account for security deposit refunds
- General Manager report
- Operations Manager report
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss pending petition to PSC for approval of Bond Anticipation Note for water project, PSC case no. 12-1116-PWD-PC
- Discuss sewer rate case, PSC case no. 12-0513-PSD-42T-PC
- Discuss Jacquelyn Milliron & Heidi Parker v. JCPSD, PSC case no. 12-1369-PSD-C and 12-1370-PSD-C
- Discuss pending PSC case for amendment to alternate mainline extension agreement with Roderick Planes for Aspen Green, PSC case no. 12-1567-PSD-PC
- Discuss application to the PSC for a certificate of convenience and necessity for the water systems improvement project for Glen Haven and Cavaland
- Discuss Lyles & Prescott civil action
- Discuss expansion of water services

Items to Remember:

- Options and process path for creating/revising PSD strategic plan
- Expiration of public/private partnership with Jefferson Utilities, Inc.
- Legislative issues

May Billing:

Public Service District: Sewer (Metered)

- Residential – 2070 Customers
 - April 2012 – 2022 Customers
- Commercial – 126 Customers
 - April 2012 – 136 Customers
- Public Authority – 10 Customers
 - April 2012 – 10 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - April 2012 – 7 Customers
- EDU's – 11,952,890 Gallons Billed in April (4500 avg gal/customer/mo) = 2656 EDU's
- 5 New Homes in May (5 EDU's)
- 0 New Commercial in May (0 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 89 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 74 Customers
- Cavaland – 41 Customers

Next Meeting:

- Monday, July 1, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville