

Jefferson County

Public Service District

Regular Board Meeting Agenda July 1, 2013 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda
- Welcome new customer liaison
- Public comments

Old Business:

- Review minutes of the June 3 regular board meeting
- Review minutes of the June 3 work session
- Review minutes of the June 11 special meeting
- Update on the water systems improvement project for Glen Haven and Cavaland
- Discuss Charles Town sewer plans and Senate Bill No. 245

New Business:

- Discuss Senate Bill No. 82 and the change to Board members salaries
- Consider selection committee choice for an engineering firm for general consulting services
- Consider appointment of proxy for West Virginia Rural Water Association voting
- Discuss Ranson projects and their effect on District flows
- Update on status of current Public Service Commission cases
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$2,369.02 from sewer security deposit account to sewer operating account for security deposit refunds
- Approve transfer of \$128.06 from water security deposit account to water operating account for security deposit refunds
- General Manager report
- Operations Manager report
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Bond Anticipation Note for water project
- Discuss sewer rate case, PSC case no. 12-0513-PSD-42T-PC
- Discuss Jacquelyn Milliron & Heidi Parker v. JCPSD, PSC case no. 12-1369-PSD-C and 12-1370-PSD-C
- Discuss amendment to alternate mainline extension agreement with Roderick Planes for Aspen Green, PSC case no. 12-1567-PSD-PC
- Discuss application to the PSC for a certificate of convenience and necessity for the water systems improvement project for Glen Haven and Cavaland, PSC Case No. 13-0865-PWD-PC-CN
- Discuss pending petition to the PSC for approval of cross connection and backflow prevention programs, PSC Case No. 13-0514-PWD-PC
- Discuss Lyles & Prescott civil action
- Discuss Charles Town sewer plans and Senate Bill No. 245
- Discuss expansion of water services

Items to Remember:

- Options and process path for creating/revising PSD strategic plan
- Middleway Water & Sewer Issues
- Expiration of public/private partnership with Jefferson Utilities, Inc.
- Legislative issues

June Billing:

Public Service District: Sewer (Metered)

- Residential – 2071 Customers
 - May 2012 – 2025 Customers
- Commercial – 139 Customers
 - May 2012 – 134 Customers

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- Public Authority – 10 Customers
 - May 2012 – 10 Customers
 - Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - May 2012 – 7 Customers
 - EDU's – 12,693,660 Gallons Billed in May (4500 avg gal/customer/mo) = 2821 EDU's
 - 12 New Homes in June (12 EDU's)
 - 0 New Commercial in June (0 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 89 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 75 Customers
 - Cavaland – 40 Customers

Next Meeting:

- Monday, August 5, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville