

Jefferson County

Public Service District

Regular Board Meeting Agenda January 7, 2013 JCPSD Office 7:00PM

The Board Will Discuss and May Take Action on the Following Items:

Call to Order:

- 2013 Election of Officers

Public Comments:

Old Business:

- Review Minutes of the December 3 Regular Board Meeting
- Update on the Water Systems Improvement Project for Glen Haven and Cavaland
 - Consider Approval for Cox Hollida to perform the Rule 42 for Water Project
 - Consider Approval of Policies Required for West Virginia Water Development Authority Loan
 - Cross Connection and Backflow Prevention Program
 - Emergency Response Plan
 - Rate Analysis

New Business:

- Discuss Off-Site Sewer Line from Aspen Greens
- Discuss Capacity Improvement Fees with Marcus Enterprises
- Approve 2013 Holiday Schedule
- Discussion of any Expenses over Budget
- Disbursements
- Approve Transfer of \$2,736.47 from Renewal & Replacement Account to Sewer Operating for Omni-Site at Pump Station 4-4
- Approve Transfer of \$1,085.53 from Renewal & Replacement Account to Sewer Operating for Repairs at Pump Station 5-3
- Approve Transfer of \$4,525.73 from Sewer Security Deposit Account to Sewer Operating for Security Deposit Refunds
- Approve Transfer of \$64.45 from Water Security Deposit Account to Water Operating for Security Deposit Refunds
- General Manager Report
- Operations Manager Report
- Correspondence
- Public Comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Flowing Springs Engineering Agreement Addenda
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Pending Petition to PSC for Approval of Bond Anticipation Note for Water Project, PSC Case No. 12-1116-PWD-PC
- Discuss Sewer Rate Case, PSC Case No. 12-0513-PSD-42T-PC
- Discuss Jacquelyn Milliron & Heidi Parker v. JCPSD, PSC Case No. 12-1370-PSD-C
- Discuss Lyles & Prescott Civil Action
- Discuss Revisions to the Old Standard Agreements
- Discuss Jefferson Utilities, Inc General Investigation Case, PSC Case No. 11-0235-W-GI

Items to Remember:

- Options and Process Path for Creating/Revising PSD Strategic Plan
- Middleway Water and Sewer
- Expiration of Public/Private Partnership with Jefferson Utilities, Inc.

December Billing:

Public Service District: Sewer (Metered)

- Residential – 2035 Customers
 - November 2011 – 2004 Customers
- Commercial – 144 Customers
 - November 2011 – 136 Customers
- Public Authority – 10 Customers
 - November 2011 – 10 Customers
- Industrial – 7 Customers (7 on Billing, 3 on NPDES Permit)
 - November 2011 – 7 Customers
- EDU's – 12,025,130 Gallons Billed in November (4500 avg gal/customer/mo) = 2672 EDU's

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January 7, 2013
PSD Agenda

- 3 New Homes in December (3 EDU's)
- 0 New Commercial in December (0 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 92 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 73 Customers
- Cavaland – 41 Customers

Next Meeting:

- Monday, February 4, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville