

Jefferson County Public Service District

Regular Board Meeting Agenda

March 4, 2013

JCPSD Office 7:00PM

The Board Will Discuss and May Take Action on the Following Items:

Call to Order:

- Roll Call
- Approval of the Agenda
- Public Comments

Old Business:

- Review Minutes of the February 4 Regular Board Meeting
- Update on the Water Systems Improvement Project for Glen Haven and Cavaland
 - Consider Approval of Policies Required for West Virginia Water Development Authority Loan
 - Hazards Communication Policy

New Business:

- Discussion of the District's Bylaws
- Discuss Envision Jefferson 2035 Plan Comments
- Update on Statuses of Current Public Service Commission Cases
- Discussion of any Expenses over Budget
- Disbursements
- Approve Transfer of \$4,228.54 from Renewal & Replacement Account to Sewer Operating Account for Replacement of Programmable Logic Controller (PLC) at PS 1-12 & PS 1-10
- Approve Transfer of \$4,770.00 from Renewal & Replacement Account to Sewer Operating Account for New Transfer Switch at PS 4-4
- Approve Transfer of \$2,253.96 from Sewer Security Deposit Account to Sewer Operating Account for Security Deposit Refunds
- Approve Transfer of \$63.95 from Water Security Deposit Account into Water Operating Account for Security Deposit Refunds
- General Manager Report
- Operations Manager Report
- Correspondence
- Public Comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Pending Petition to PSC for Approval of Bond Anticipation Note for Water Project, PSC Case No. 12-1116-PWD-PC
- Discuss Sewer Rate Case, PSC Case No. 12-0513-PSD-42T-PC
- Discuss Jacquelyn Milliron & Heidi Parker v. JCPSD, PSC Case No. 12-1370-PSD-C
- Discuss Pending PSC Case for Amendment to Alternate Main Line Extension Agreement with Roderick Planes for Aspen Green, PSC Case No. 12-1567-PSD-PC
- Discuss application to the WV PSC for a Certificate of Convenience and Necessity for the Water Systems Improvement Project for Glen Haven and Cavaland
- Discuss Lyles & Prescott Civil Action
- Discuss Revisions to the Old Standard Agreements
- Discuss Expansion of Water Services

Items to Remember:

- Options and Process Path for Creating/Revising PSD Strategic Plan
- Middleway Water and Sewer
- Expiration of Public/Private Partnership with Jefferson Utilities, Inc.
- Legislative Issues

February Billing:

Public Service District: Sewer (Metered)

- Residential – 2065 Customers
 - January 2012 – 2015 Customers
- Commercial – 146 Customers
 - January 2012 – 134 Customers
- Public Authority – 10 Customers
 - January 2012 – 10 Customers

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- Industrial – 7 Customers (7 on Billing, 3 on NPDES Permit)
 - January 2012 – 7 Customers
 - EDU's – 12,657,230 Gallons Billed in January (4500 avg gal/customer/mo) = 2813 EDU's
 - 7 New Homes in February (7 EDU's)
 - 0 New Commercial in February (0 EDU's)
- Public Service District: Sewer (Unmetered)
- Residential – 91 Customers
 - Commercial – 0 Customers
- Public Service District: Water
- Glen Haven – 74 Customers
 - Cavaland – 39 Customers

Next Meeting:

- Monday, April 1, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville