

Jefferson County Public Service District

Regular Board Meeting Agenda October 7, 2013 JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda
- Public comments

Old Business:

- Review minutes of the September 3 regular board meeting
- Update on the water systems improvement project for Glen Haven and Cavaland
 - Approve grant agreement for water systems project
 - Approve Jim Crawford to move forward with the condemnation of Cavaland property
- Consider approval of contract with Dunn Engineers, Inc for general consulting services
- Discuss new Preliminary Engineering Report for Mountain Water Project

New Business:

- Consider deduct meters for residential sewer customers
- Consider approval of draft financial statement 6/30/13 presentation by Chuck Young of Cox Hollida Price
- Consider property for Evitts Run wastewater treatment plant discharge
- Consider renewal of annual NACWA membership
- Update on status of current Public Service Commission cases
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$723.25 from renewal & replacement account to sewer operating account for repairs at pump station 4-2
- Approve transfer of \$4,729.36 from sewer security deposit account to sewer operating account for security deposit refunds
- Approve transfer of \$64.01 from water security deposit account to water operating account for security deposit refunds
- General Manager report
- Operations Manager report
- Comments from Customer Liaison
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss Jefferson County PSD v. Old Standard, LLC and East Jefferson Sewer Services, LLC, PSC case no. 13-1175-S-C
 - Notice of intent to file an application for a certificate of convenience and necessity and/or change of control case by East Jefferson Sewer Service, LLC, PSC case no. NOIS East Jefferson 13a
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss application to the PSC for a certificate of convenience and necessity for the water systems improvement project for Glen Haven and Cavaland, PSC case no. 13-0865-PWD-PC-CN
- Discuss Lyles & Prescott civil action
- Discuss Charles Town 2015 sewer rate increase ordinance and Senate Bill No. 245
- Discuss expansion of water services

Items to Remember:

- Options and process path for creating/revising PSD strategic plan
- Expiration of public/private partnership with Jefferson Utilities, Inc.
- Legislative issues

September Billing:

Public Service District: Sewer (Metered)

- Residential – 2080 Customers
 - August 2012 – 2042 Customers
- Commercial – 143 Customers
 - August 2012 – 142 Customers
- Public Authority – 10 Customers
 - August 2012 – 10 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)

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- August 2012 – 7 Customers
- EDU's – 12,885,520 Gallons Billed in August (4500 avg gal/customer/mo) = 2863 EDU's
- 4 New Homes in September (4 EDU's)
- 1 New Commercial in September (1 EDU's)
- Public Service District: Sewer (Unmetered)
 - Residential – 90 Customers
 - Commercial – 0 Customers
- Public Service District: Water
 - Glen Haven – 75 Customers
 - Cavaland – 39 Customers

Next Meeting:

- Monday, November 4, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville