

Jefferson County

Public Service District

Regular Board Meeting Agenda

May 6, 2013

JCPSD Office 7:00PM

The Board will discuss and may take action on the following items:

Call to Order:

- Roll call
- Approval of the agenda
- Public comments

Old Business:

- Review minutes of the April 1 regular board meeting
- Update on the water systems improvement project for Glen Haven and Cavaland
- Discuss odor and corrosion control report from Siemens for the District and City of Ranson's collection system

New Business:

- Consideration of and final action on Bond Resolution authorizing the issuance of not more than \$1,720,000 in principal amount of the District's sewer revenue bonds to finance engineering fees payable to Pentree, Inc., costs of certain improvements to and a truck for the sewer system of the District, to fund a debt service reserve fund for the Bonds and to pay costs relating to the issuance of the Bonds
- Consider Addendum to 2009 Engineering Agreement with Pentree to prepare an amended Preliminary Engineering Report for a new water source for mountain water project
- Consider submitting project initiation form with Infrastructure and Jobs Development Council for revised mountain water project
- Consider hiring Region 9 as Administrator for revised mountain water project
- Choose selection committee for hiring a consulting engineer for day to day engineering issues
- Update on status of current Public Service Commission cases
- Consider budget revision
- Consider approval of FY 2014 sewer operating budget
- Consider approval of FY 2014 water operating budget
- Discussion of any expenses over budget
- Disbursements
- Approve transfer of \$2,949.23 from Sewer Security Deposit account to Sewer Operating account for security deposit refunds
- Approve transfer of \$4,891.00 from Renewal & Replacement account to Sewer Operating account for a new pump at PS 1-12A
- Approve transfer of \$51.38 from Water Security Deposit account to Water Operating account for security deposit refunds
- General Manager report
- Operations Manager report
- Correspondence
- Public comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

(The items below may be discussed in Executive Session)

- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss pending petition to PSC for approval of Bond Anticipation Note for water project, PSC case no. 12-1116-PWD-PC
- Discuss sewer rate case, PSC case no. 12-0513-PSD-42T-PC
- Discuss Jacquelyn Milliron & Heidi Parker v. JCPSD, PSC case no. 12-1369-PSD-C and 12-1370-PSD-C
- Discuss pending PSC case for amendment to alternate mainline extension agreement with Roderick Planes for Aspen Green, PSC case no. 12-1567-PSD-PC
- Discuss application to the PSC for a certificate of convenience and necessity for the water systems improvement project for Glen Haven and Cavaland
- Discuss Lyles & Prescott civil action
- Discuss expansion of water services

Items to Remember:

- Options and process path for creating/revising PSD strategic plan
- Middleway water and sewer
- Expiration of public/private partnership with Jefferson Utilities, Inc.
- Legislative issues

April Billing:

Public Service District: Sewer (Metered)

- Residential – 2056 Customers
 - March 2012 – 2020 Customers
- Commercial – 137 Customers
 - March 2012 – 135 Customers
- Public Authority – 10 Customers
 - March 2012 – 10 Customers
- Industrial – 7 Customers (7 on Billing, 4 on NPDES Permit)
 - March 2012 – 7 Customers
- EDU's – 13,207,370 Gallons Billed in March (4500 avg gal/customer/mo) = 2935 EDU's
- 21 New Homes in April (21 EDU's)
- 0 New Commercial in April (0 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 89 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 73 Customers
- Cavaland – 40 Customers

Next Meeting:

- Monday, June 3, 2013 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville