Jefferson County Public Service District

Regular Board Meeting Agenda
December 5, 2011
JCPSD Office 7:00PM
340 Edmond Road, Suite A, Kearneysville

The Board Will Discuss and May Take Action on the Following Items:
- Election of Acting Chairman for Meeting
- Public Comments

Old Business:
- Review Minutes of November 2 Regular Board Meeting
- Update on a Possible Partnership between Jefferson Utilities, Inc. and the District Regarding Water on the Mountain
  - Mr. Lee Snyder Will Address the Board on the Above
- Update on Options and Process Path for Creating/Revising PSD Strategic Plan
- Update on Payment Options for Upgrades to Pump Station 5-3
- Update on Upgrades to Glen Haven and Cavaland Water Systems

New Business:
- To consider and act upon on the proposed Bond Resolution for the issuance of the Sewerage System Revenue Bond, 2011 Series A (the "Bond"). The proceeds of the Bond will be used to permanently finance the Refunding Sewerage System Bond Anticipation Notes, Series 2011, issued to temporarily finance the costs of design of, and other preliminary costs for, additions, betterments, improvements and extensions to the existing public sewerage facilities of the District.
- To consider and act upon any measures related to the foregoing.
- Discuss Sewer Service for Developments Near Shepherdstown
- Discussion of New Public Service Commission Rules on Alternative Sewer Service
- Consider 2012 Board Meeting Dates
- Discussion of any Expenses over Budget
- Disbursements
- Approve Transfer of $5,940.40 from Renewal & Replacement to Sewer Operating for New Transfer Switch at Pump Station 4-2
- Approve Transfer of $2,341.88 from Renewal & Replacement to Sewer Operating for New Omni-Site at Pump Station 1-12
- Approve Transfer of $2,655.47 from Sewer Security Deposit to Sewer Operating for Security Deposit Refunds
- Approve Transfer of $50.99 from Glen Haven Security Deposit to Glen Haven Operating for Security Deposit Refunds
- General Manager Report
- Correspondence
- Public Comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Availability Charge Case, Public Service Commission Case No. 11-0872-PSD-T
- Discuss Jefferson Utilities, Inc General Investigation Case, Public Service Commission Case No. 11-0235-W-GI

October Billing:

Public Service District: Sewer (Metered)
- Residential – 2026 Customers
  - October 2010 – 2008 Customers
- Commercial – 136 Customers
  - October 2010 – 131 Customers
- Public Authority – 10 Customers
  - October 2010 – 10 Customers
- Industrial – 7 Customers (7 on Billing, 3 on NPDES Permit)
  - October 2010 – 7 Customers
- EDU's – 11,369,358 Gallons Billed in September (4500 avg gal/customer/mo) = 2527 EDU's
- 3 New Homes in October (3 EDU's)
- 0 New Commercial in October (0 EDU's)

Public Service District: Sewer (Unmetered)
- Residential – 88 Customers
- Commercial – 0 Customers

Public Service District: Water
- Glen Haven – 76 Customers
- Cavaland – 41 Customers

Next Meeting:
- Tuesday, January 3, 2012 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville