Jefferson County Public Service District

Regular Board Meeting Agenda
October 3, 2011
JCPSD Office 7:00PM
340 Edmond Road, Suite A, Kearneysville

The Board Will Discuss and May Take Action on the Following Items:

- Public Comments

Old Business:

- Review Minutes of September 6 Regular Board Meeting
- Update on a Possible Partnership between Jefferson Utilities, Inc. and the District Regarding Water on the Mountain
- Discuss Status of Capacity Assurance Agreement (CAA) for Jefferson County Development Authority
- Consider Options and Process Path for Creating/Revising PSD Strategic Plan
- Consider Refinance or Repayment Options for BAN for Flowing Springs Project Expenses
  - Cash Flow Analysis Presentation by Chuck Young of Cox Hollida Price
- Discuss Payment Options for Upgrades to Pump Station 5-3
- Consider Upgrades to Glen Haven and Cavaland Water Systems

New Business:

- Consider Request for the Return of Property at Highland Farms
- Update on the Ranson Renew Project
- Consider Annual Membership for NACWA and Joining the Clean Water America Alliance (CWAA)
- Consider Selling the Unused Myers Snow Plow
- Consider Election Day, October 4, as a Holiday for District Staff
- Discussion of any Expenses over Budget
- Approve Transfer of $958.54 from Future Needs Account into Sewer Operating for New Computer
- Approve Transfer of $64.01 from Glen Haven Security Deposit Account into Glen Haven Operating for Security Deposit Refunds
- Approve Transfer of $64.44 from Cavaland Security Deposit Account into Cavaland Operating for Security Deposit Refunds
- Approve Transfer of $6,122.81 from Sewer Security Deposit Account into Sewer Operating for Security Deposit Refunds
- Disbursements
- General Manager Report
- Correspondence
- Public Comments

Discuss Litigation, Personnel Matters, and Contract Negotiations:

- Consider Request Hampton Inn for Refund of Capital Improvement Fee
- Discuss Possible Need for Additional Legal Representation
- Discuss American Farm Bureau Federation v. Environmental Protection Agency
- Discuss Availability Charge Case, PSC Case No. 11-0872-PSD-T
- Discuss Jefferson Utilities, Inc General Investigation Case, PSC Case No. 11-0235-W-GI

September Billing:

Public Service District: Sewer (Metered)

- Residential – 2020 Customers
  - August 2010 – 1985 Customers
- Commercial – 135 Customers
  - August 2010 – 129 Customers
- Public Authority – 10 Customers
  - August 2010 – 9 Customers
- Industrial – 7 Customers (7 on Billing, 3 on NPDES Permit)
  - August 2010 – 7 Customers
- EDU's – 12,480,736 Gallons Billed in August (4500 avg gal/customer/mo) = 2774 EDU's
- 2 New Homes in September (2 EDU's)
- 0 New Commercial in September (0 EDU's)

Public Service District: Sewer (Unmetered)

- Residential – 88 Customers
- Commercial – 0 Customers

Public Service District: Water

- Glen Haven – 77 Customers
- Cavaland – 38 Customers

Next Meeting:

- Wednesday, November 2, 2011 at 7:00PM – Jefferson County PSD Office, 340 Edmond Road, Suite A, Kearneysville