

**CHARLES TOWN UTILITY BOARD**  
**Wednesday, September 23, 2015 8:30 a.m.**

**MEETING TO BE HELD At 832 S. George Street**

**REGULAR MEETING:**

1. Approval of September 9, 2015 meeting minutes
2. WV State Code Section §6-9A-4(b) (9) - To consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision.
3. Briefing on Work Session with County Commission on Provision of Utility Services in Jefferson County
4. Engineering / Utility Manager
  - i. Engineering Report
  - ii. Contracts 5A & 6A (SRF Project No. C-544496)  
DEP Payment Requisition Form Invoice No. 15 for Alvarez Pay Application No. 13 and RK&K Invoice  
Alvarez Contract Change Order No. 2 Discussion
  - iii. Tuscowilla Project – SRF Project No. C-544392-02  
Payment Requisition Form Invoice No. 44 for RK&K Invoice
  - iv. SEP Projects  
2013B Bond Issue – for Draw Resolution #25 for RK&K Invoice (SEP)
  - v. Water Improvements Projects  
Keyes Ferry Loop Line Materials Only – Authorization for Chairman to sign Notice of Award and Materials Purchase Order (in advance of October 14, 2015 meeting)
5. Region 9 Grant Agreement
6. Approval of Bills