

**WORKSHOP ON DEVELOPER POLICY**  
**WEDNESDAY, September 11, 2019 3:30 p.m.**

**REVISED SEPTEMBER 9, 2019**  
**CHARLES TOWN UTILITY BOARD**  
**WEDNESDAY, September 11, 2019 4:00 p.m.**  
**REGULAR MEETING TO BE HELD AT**  
**101 E. Washington Street**

**REGULAR MEETING:**

1. Approval of the August 28, 2019 Regular Meeting Minutes
2. Public Comment – This portion of the agenda is designed for members of the general public to share thoughts on items of interest in the community. By law, Board members may ask clarifying questions or discuss procedural matters but are not permitted to discuss the policy merits of any issue unless it is scheduled for discussion.
3. Mayor and Chairman Presentation – Draft Resolution Requiring the Charles Town Utility Board to Maintain Copies and/or Access to Select Plumbing Plans
4. Utility Manager Report
  - a. Hatch Task Order #9 – Presidents Pointe Inspection Services (PASS THROUGH TO DEVELOPER)
  - b. Magnolia Springs – Submission of Proposed Alternate Mainline Sewage Collection System Agreement to approval by the West Virginia Public Service Commission
  - c. Extension of Equipment Lease (24 months) with \$1.00 Purchase Option – Hitachi Excavator 135
  - d. Rules of Procedure Shared
5. Update on Rockwool’s Request for an Alternate Mainline Extension Agreement WV State Code Section §6-9A-4(b)(9)
6. Approval of Bills